

6.5 Use of Proxy Votes

**Form adopted 1991: 6.5 To Council 4 June 2011 for approval to adopt amended policy to align and agree with Constitution adopted August 2007
Approved Council meeting 10 September 2011**

TAKEN DIRECTLY FROM THE WIRES INC CONSTITUTION ADOPTED AUGUST 2007

Clause 13 Proxies

13.1 Appointment of proxies

A Member who is entitled to vote may appoint another Member entitled to vote as proxy to exercise the voting rights of the Member at a General Meeting. An appointment of proxy must be made by written notice to the Association, 48 hours before the General Meeting is scheduled to be held.

Written notice of the appointment of a proxy must be in a form approved by the Board and be signed or acknowledged by the Member in a manner satisfactory to the Board. The Board would be satisfied if such notice specified;

- the Member's name and address; and
- the Association's name; and
- the proxy's name or the name of the office held by the proxy; and
- the General Meetings at which the appointment may be used; and
- the way the proxy is to vote on a particular resolution

13.2 Conditions applying to proxy votes

Proxy votes may only be directed to specific resolutions where the resolution to be voted upon has been advertised prior to the meeting at which the proxy vote is to be exercised, and prior to the lodgement of a proxy.

In the case of an election, nominations for the election must have closed prior to the lodgement of any proxies.

No member may carry more than one proxy at any meeting.

13.3 Deposit of proxy forms

An appointment of a proxy is not effective for a particular General Meeting unless:

The proxy form, or a certified copy of it, is received by the Association at its principal place of administration or a fax number at that place (or another address specified for the purpose in the relevant notice of meeting) at least 48 hours before the time for which the meeting was called or, if the meeting has been adjourned, before the meeting is resumed.

13.4 Suspension of proxy if member present

A proxy has no power to act for a Member who is entitled to vote at a General Meeting at which the Member is present in person.

13.5 More than 1 current proxy appointments

An appointment of proxy by a Member who is entitled to vote is revoked if the Association receives a further appointment of proxy from that Member which would result in there being more than 1 proxy of that member entitled to act at a General Meeting. The appointment of proxy made first in time is the first to be treated as revoked or suspended by this rule.

13.6 Continuing authority

An act done at a General Meeting by a proxy is valid even if, before the act is done, the appointing Member:

- dies or becomes mentally incapacitated;
 - becomes an insolvent under administration within the meaning of the *Corporations Act 2001* (Cth); or
 - revokes the appointment or the authority under which the appointment was made by a third party,
 - unless the Association has received written notice of the matter before the start or resumption of the General Meeting at which the vote is cast.
-

TAKEN DIRECTLY FROM HANDBOOK FOR BRANCH AGM'S

Voting by Proxy

A proxy is written notice given by a financial member who will not be attending the meeting assigning the member's right to vote to another financial member present at the meeting.

Each financial member is entitled to a proxy vote for each nominated position.

A financial member present at the meeting can hold proxy votes for one financial member who is not in attendance.

There are two constitutional restrictions on proxy voting in WIRES:

- No member may hold more than one proxy Clause 13.2
- The branch Secretary MUST be notified in writing (not email) of the proxies at least 48 hours before the scheduled start of the AGM Clause 13.1 (a)

Proxies must be directed ie they must name both the financial member exercising his/her right to a proxy, the financial member who will exercise the proxy on their behalf, the meeting at which the proxy is to be exercised and the election to which it is directed. Proxies cannot be used in any other way other than for or against any election candidate as indicated on the proxy form.

Branch members, at the General Branch Meeting following EACH AGM should be given the opportunity to decide, by majority vote, if they wish proxy votes to be used at the next Annual General Meeting.

WIRES (*insert branch name*)
Appointment of Directed Proxy

I.....WIRES ID Number.....
(full name of member appointing proxy)

of.....
(address of member appointing proxy)

being an authorised, financial member of WIRES (*insert branch name*), do hereby appoint

.....WIRES ID Number.....
(full name of proxy holder)

of.....
(address of proxy holder)

being a current authorised, financial member of WIRES (*insert branch name*) appoint the member stated above as my proxy, to vote for me on my behalf at the Annual General Meeting held on (*insert date*).

My proxy is authorised to vote:

* In favour of

* Against

(delete as appropriate)

The appointment of.....

As.....

Signature of member appointing proxy.....

Date...../...../.....

This proxy form should be used by all branches, whenever proxy voting is used